

# Brianna Puglia

631.905.7351 • bnp93594@huskies.bloomu.edu

## Current Address:

344 Honeysuckle Court  
Bloomsburg, PA 17815

## Permanent Address:

8 Glenford Lane  
East Northport, NY 11731

## Education:

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### Bloomsburg University

Bloomsburg, PA

Fall 2014-Expected Graduation Spring 2018

Major: Mass Communications-Concentration in Emergent Media/New Media/Digital Media

Minor: Computer Science- Web Development and Design

### Commack High School

Commack, NY

2010-2014

## Work Experience:

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### Best Yet Market, Inc.

East Northport, NY

*Cashier* – August 2012-Present

- Highly skilled in greeting clients and customer satisfaction.
- In depth knowledge of processing transactions by operating the cash register.
- Process customer payments through cash credit or debit.
- Experience in handling and ensuring customer satisfaction.

### Lambrou Real Estate

Ithaca, NY

*Property Management Assistant* – Summer 2016

- Receive lease payments
- Inspected properties at the end of leases; analyzed property conditions and evaluated security deposit returns
- Presented available apartments to potential tenants; assisted new tenants with move-in
- Compiled property information for lease agreement/executed and signed leases

### Saint Catherine's of Siena

Smithtown, NY

*High School Internship Program* – February-June 2014

- Hands on experience in various departments such as nursing, pharmacy, dietary and laboratory.
- Aided nurses in moving patients and providing supplies during required volunteer hours.
- Sixteen-week lecture series in various health care careers.

## Skills:

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- Superior verbal and written communication skills
- Calm under pressure
- Computer proficiency
- Multi-tasking ability
- Excellent interpersonal skill
- Time management skills

## Activities:

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### Alpha Phi Omega

Bloomsburg, PA

- Alpha Phi Omega is a national coeducational service organization founded by the principles of Leadership, Friendship and Service. The members of this fraternity volunteer on campus and in their community to develop leadership skills.

## Volunteer Work:

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### Vintage Knolls Nursing Home

*Fall 2016-present*

Bloomsburg, PA

### Breast Cancer Walk

*October 2010-present*

Commack, NY

### Alzheimer's Walk

*September 2015-present*

Bloomsburg, PA

### Danville SPCA

*October 2016-present*

Danville, PA

### Danville State Hospital

*October 2015-present*

Danville, PA

### Ronald McDonald House

*November 2015*

Danville, PA

### Catholic Campus Ministry-Dollar Dinner

*October 2016*

Bloomsburg, PA

### Signature Health Nursing Home

*October 2016-present*

Bloomsburg, PA